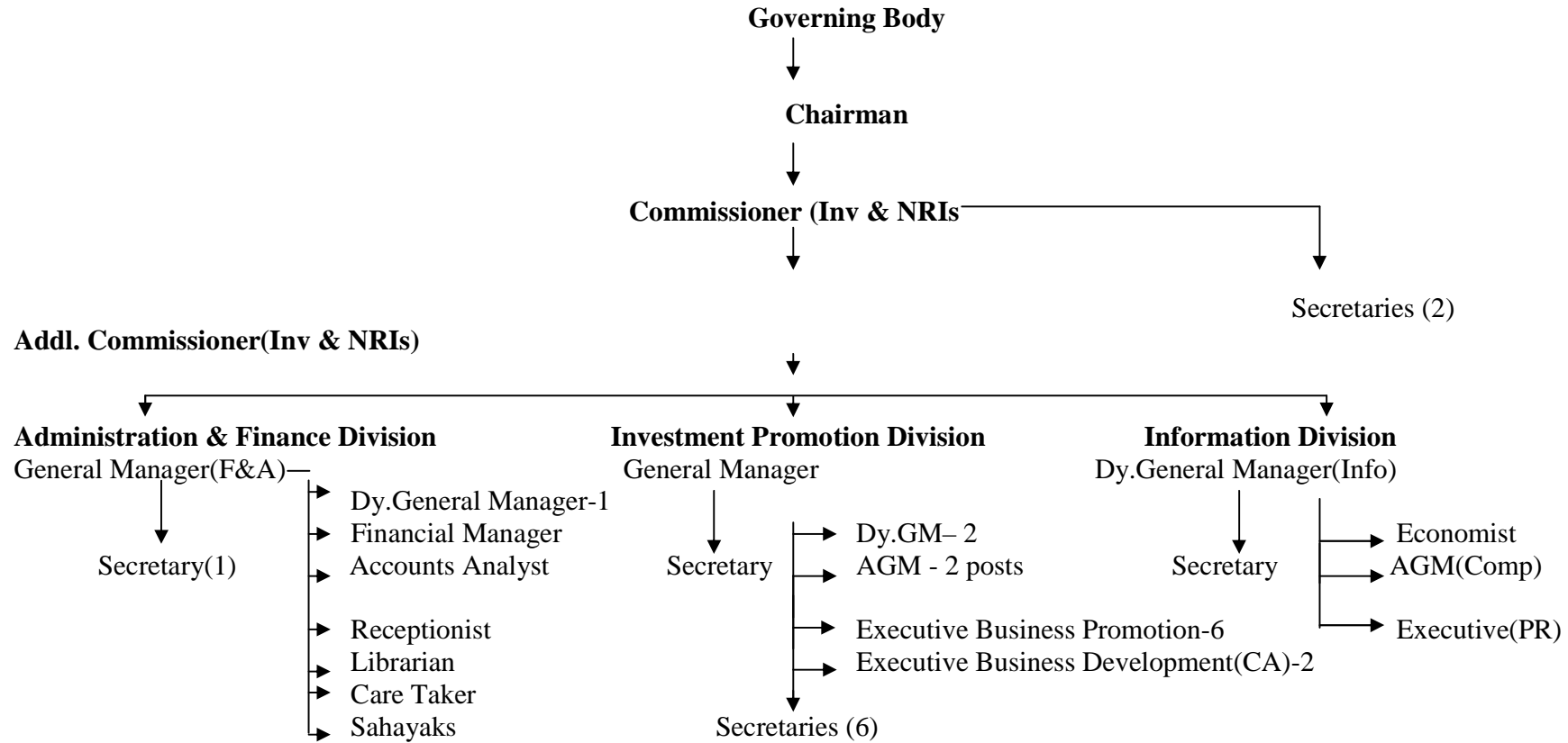


**BUREAU OF INVESTMENT PROMOTION, RAJASTHAN
UDYOG BHAWAN, TILAK MARG, JAIPUR**

ORGANIZATIONAL STRUCTURE



LIST OF GOVERNING BODY MEMBERS

1. Principal Secretary Industries, Govt. of Rajasthan, Secretariat, Jaipur - Chairman
2. CMD, Rajasthan Financial Corporation, Udyog Bhawan, Jaipur- Member
3. Principal Secretary Finance, Govt. of Rajasthan, Secretariat, Jaipur - Member
4. Chairman, Rajasthan Pollution Control Board, Jaipur - Member
5. Chairman, RIICO Ltd., Udyog Bhawan, Tilak Marg, Jaipur – Member
6. Commissioner Industries, Udyog Bhawan, , Jaipur - Member
7. Principal Secretary, Planning Department, GOR, Secretariat, Jaipur- Member
8. CMD, R.S.I.C., Udyog Bhawan, Tilak Marg, Jaipur – Member
9. Principal Secretary Mines, Govt. of Rajasthan, Jaipur – Member
10. Principal Secretary Energy, Govt. of Rajasthan, Jaipur- Member
11. Commissioner, Commercial Taxes Deptt., Jaipur – Member
12. CMD, Jaipur Vidyut Nigam Ltd., Jaipur – Member
13. Commissioner (Inv & NRIs), Bureau of Investment Promotion, Jaipur – Member Secretary

Name and Address of Appellate Officer & Public Information Officer in BIP under RTI Act

Name & Designation	Designation under RTI Act	Address	Phone Numbers
Dr.Purushottam Agarwal, IAS Commissioner (Inv.& NRIs) &	Appellate Authority	Bureau of Investment Promotion, Udyog Bhavan, Tilak Marg, Jaipur - 302005	0141- 2227537 (D) 0141- 2227812 0141- 2227506 (Fax)
Shri Om Prakash, R.Ac.S. General Manager (F&A)	Public Information Officer	Bureau of Investment Promotion, Udyog Bhavan, Tilak Marg, Jaipur - 302005	0141- 2227721 (D) 0141- 2227812 0141- 2227506 (Fax)

STAFF STRENGTH POSITION

S.No.	Designation	Sanctioned Pay Scale	Permanent Post	Sanctioned Contractual Post	Total (4+5)	Filled up		Vacancy	Remarks
						Permanent	Contract		
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>
1.	Commissioner(Inv & NRIs)	Rs.37400-67000	1	-	1	1	-	-	-
2.	Addl. Commissioner	Rs.37400-67000	1	-	1	1	-	-	-
3.	General Manager	37400-67000	2	-	2	2	-	-	-
4.	Dy. General Manager	15600-39100	4	-	4	4	-	-	-
5.	Asstt. General Manager	15600-39100	2	1	3	1	-	2	CA/EPR
6.	Economist	15600-39100	-	1	1	-	-	1	-
7.	AGM(System)	15600-39100	1	-	1	1	-	-	-
8.	Executive Assistant	15600-39100	1	-	1	-	-	1	CA
9.	Manager (Finance)	9300-34800	-	1	1	-	1	-	-
10.	Executive Business Promotion	Rs. 20000/- p.m. consolidated	-	6	6	-	6	-	-
11.	Secretary Gr-I	9300-34800	1	-	1	1	-	-	-
12.	Secretary Gr-II	9300-34800	4	-	4	4	-	-	-
13.	Secretary Gr-III	9300-34800	6	-	6	6	-	-	-
14.	Receptionist/Secy Gr-IV	5200-20200	2	-	2	-	-	2	-
15.	Accounts Analyst	9300-34800	1	-	1	1	-	-	-
16.	Accountant	9300-34800	-	1	1	-	1	-	-
17.	Data Entry Operator	5200-20200	1	-	1	-	1	-	-
18.	Care taker	5200-20200	1	-	1	-	1	-	-
19.	Driver	5200-20200	2	-	2	2	-	-	-
20.	Sahayak-Cum-Chowkidar	4750-7440	3	-	3	3	-	-	-
21.	Librarian	9300-34800	-	1	1	-	1	-	-
Total			33	11	44	27	11	6	-

Work Allocation

S. No	Name	Sector/Section
1.	Dr.Purushottam Agarwal, Commissioner (Inv & NRIs)	Overall supervision, direction and control.
2.	Mr. K.S.Rathore, Addl.Commissioner	Supervision, direction, control and co-ordination.
3.	Mr. Om Prakash GM(F&A)	<ul style="list-style-type: none"> • Establishment, Stores, Maintenance, Pool, Security, Library etc. • Govt. matters – co-ordination & communication, reply, reports, etc. • Matters relating to Cabinet meetings, Pre-RIPB, RIPB & Governing Body, • Board Meetings of RIICO, RAJSICO & PDCOR. • Vidhan Sabha & RTI • Financial matters – Budget, Expenditure, Audit, Control, etc.
4.	Mrs.Ritu Lohiya, GM	<ul style="list-style-type: none"> • Infrastructure sectors eg. Power, Water Supply & Treatment, Roads, Gas Grid Development, Railways & Shipping • WTO, World Economic Forum • FDI • Nodal Officer for World Bank /IFC Projects • CSR & Trainings • Environment and Pollution Control related issues • Tracking of new investors and new sectors
5.	Mrs.Nidhi A.Sen, DGM	<ul style="list-style-type: none"> • Promotional activities & materials, Website, News Letters & Publications • Events & Exhibitions • Speeches & Notes, • Economic & Policy Issues • Investment Policy & follow-up
6.	Mr. Nagesh C.Sharma,DGM	<ul style="list-style-type: none"> • Mines & Minerals • Iron & Steel Sector • RIPS-03 and RIPS-2010 related matters. • Incentive Packages • Select Large Projects like Railway Wagon, Forgings, Auto Sector. • Single Window Act & Electronic Single Point Clearance System
7.	Dr. M.S.Rankawat, DGM	<ul style="list-style-type: none"> • Agriculture, Agro-Processing & Marketing • Animal Husbandry

		<ul style="list-style-type: none"> • Dairy & Forestry • Bio-technology • Integrated Food Park • Legal matters including RTI & Court Cases • Warehousing & Agriculture Marketing
8.	Mrs. R.Malarvizhi, AGM	<ul style="list-style-type: none"> • Urban Governance & Urban Infrastructure • Housing & Real Estate • Land & Land Related Matters • Tourism • MSME issues • Cement Sector
9.	Mr.Rajesh Bhatnagar, AGM(C)	<ul style="list-style-type: none"> • Computer Networking & Data System Management • Assisting DGM (NCS) in Electronic Single Window Clearance System e.g. data compilation, management & MIS.
10.	Mrs.Vandana Varma, Manager	<ul style="list-style-type: none"> • Monthly, Quarterly & Annual Reports to Departments like Law, Industries, Statistics, Plan, CMO etc. • Action Plan, Key Result Areas & Innovations • Vidhan Sabha matters • Assist GM(F&A) for making correspondence in all Govt. matters • Progress in implementation of Governor's speech
11.	Economist *	<ul style="list-style-type: none"> • Data Compilation & Analysis • Economic Performance, Trends & Indicators • Investment Trend Analysis • Inputs for Presentations, Policies & Acts • Concept Notes • Newspaper Clippings & Articles
12.	Ms Anshu Dutta (EBP)	<ul style="list-style-type: none"> • Information Technology & ITES • Delhi Mumbai Industrial Corridor (DMIC) • Dedicated Freight Corridor (DFC)
13.	Ms Monica Chowdhary, EBP	<ul style="list-style-type: none"> • Industrial Parks/Estates/ Complexes/ Townships • SEZs, Logistic Parks & ICDS • Specialized Parks • Special and identified cases related to land allotment by RIICO • SITP cases

14.	Ms Neha Goswami (EBP)	<ul style="list-style-type: none"> • Education - School, College, Technical & Medical Education • Vocational Education and Skill Upgradation, • Intellectual Property Rights matters • Assisting DGM (NCS) in Single Window Act & System
15.	Ms Kiran Saravta, EBP	<ul style="list-style-type: none"> • Co-ordination of Resurgent Rajasthan-Partnership Summit matters • Monitoring of Investment Projects • MIS & Data Management • Internal co-ordination & inputs for all reports • Export & Import • Export oriented Projects.
16.	Ms Divya Nair, EBP	<ul style="list-style-type: none"> • Pre-RIPB, RIPB, CS & Cabinet meetings and follow-up • Assisting F&A Cell in various jobs • Presentations, Promotion & Publicity in coordination with DGM (Info.) • Civil Aviation & Transport
17.	Mrs Mahima Pareek, EBP	<ul style="list-style-type: none"> • Energy Sector - Solar, Wind, Bio Energy, Renewable Energy etc. • Matters related to clearance from Central Ground Water Authority, MOEF, Water & Waste Treatment etc. • Water sector projects
18.	Mr.B.S.Sen	<ul style="list-style-type: none"> • Monitoring of Internal, Statutory and A.G.Audits, timely implementation of the corrective action on audit observations and objections. • Monitor timely preparation and submission of final accounts/annual accounts • BUDGET : Budget formulation and control including its linkage with action plan, periodic review of expenditure and timely re-appropriation. • Attending meetings in Government relating to Plan funds, Budget and other financial matters • Correspondence with the Government Departments and sending reports/information related to Planning and Finance to the Government agencies. • Setting up of Financial and Accounting systems in BIP's satellite offices. • Treasury Functions of the Organization • All matters relating to payments including, T.A. and Medical Bills. • Rendering advise and ensuring compliance of matters relating to Income Tax, Corporate Laws & other tax related matters. • Analysis of financial statements of entrepreneurs, project analysis and to assist in formulation and execution of Special Projects • Financial reporting (both external and internal) for the successful implementation of MIS • Any other work, in addition to above, as instructed by the GM(F&A) from time to time.

19.	Mr.P.C.Verma	<ul style="list-style-type: none"> • Preparation of vouchers • Posting and entries in Cash Book, Journal and Ledger • Examination and payment of T.A. and Medical Claims, including proper recording thereof. • Control of salary related matters, including contract fee to the contract employees, deductions and deposition of challans, etc. • Control of matters related to Provident Fund accounting • Operation of Bank Accounts, P.D. Account and its timely re-conciliation • Control of Stores and Purchases as per Rules and Delegation of Powers. • To ensure timely and periodic Physical Verification of Stores/Stock. • Monitoring and timely settlement of Advances • Any other work, in addition to above, as instructed by the GM(F&A) from time to time.
20.	Mr.Babu Mathew	Secy to GM (F&A),Governing Body, Establishment
21.	Mr.T.M.Mathai	Secy to Addl.Commissioner – Also English Typing for Mgr.(VV)
22.	Mrs.Susamma Madhu	Secy to Commissioner
23.	Mr.Asit Kumar Maji	Secy to Commissioner
24.	Mrs.Padma Devi	Reception & Hindi Steno - Also dispatch for EBP (AD), EBP(NG) & EBP((KS)
25.	Mr.Rajeev Saxena	Secy to DGM (NS)
26.	Mr.Thomas V.A.	Secy to DGM (Info)
27.	Mr.R.B.Sharma	Secy to AGM (MV)
28.	Mrs.Sadhna Sood	Secy to DGM(Info) Delhioffice
29.	Mr.Lalit Agnani	Secy to GM
30.	Mr.B.L.Yadav	Librarian
31.	Mr.V.K.Jonwal	Care Taker (Store)
32.	Mr. Kamal Kumawat	Store and assistance in establishment- Also dispatch for EBP (MP), EBP (DN)
33.	Ms.Shashi	Secy to DGM (MSR) - Also Hindi Typing for communications to Government & dispatch for EBP (MC), Reception & link to Smt.Padma Devi.

- DGM (MSR) is holding the charge of Economist till further orders.

**BUREAU OF INVESTMENT PROMOTION, RAJASTHAN
UDYOG BHAWAN, TILAK MARG, JAIPUR**

Annual Progress Report/Administrative Report Year 2009-10

BIP was constituted as a registered society under Societies Act, 1958 with Commissioner and Addl. Commissioner from IAS and Principal Secretary, Industries its Chairperson. Administration and Finance functions are assisted by General Manager, A & F who happens to be from RAcS. Assistance in other functions is made by officers/officials appointed in BIP or on deputation from Industries, RFC, DOIT etc. BIP meets all its expenses out of grant from State Government.

Objectives:

BIP was set up by the Government of Rajasthan with the objective of projecting the State as an attractive investment destination, providing investment related information to Medium & Large Scale Investors and Non-Resident Indians and ensuring quick resolution of the problems faced by Investors. BIP promotes investments in various sectors such as medical and health, infrastructure, education, energy, urban infrastructure, agriculture, tourism, IT and ITES, etc.

Major Activities:

Rajasthan Investment Promotion Board (RIPB) was constituted on 8.6.2009 with following objectives:

- (i) To lay down and periodically amend policies with a view to optimize investments
- (ii) To accelerate growth in industry sector, service sector, infrastructure and other related sectors
- (iii) To approve single point sanctions and customized packages.

Consequent to constitution of RIPB, Pre-RIPB was formed on 8.9.2009 to enhance inter departmental co-ordination and to examine and evaluate investment proposals and customized packages prior to submission of the same before RIPB. So far three meetings of Pre-RIPB have been held viz. on 15.10.2009, 21.01.2010 and 16.02.2010. The agendas approved in Pre-RIPB would be submitted for decision in RIPB meeting to be held in near future.

- On the occasion of the '**Resurgent Rajasthan – Partnership Summit**' organized by the State Government on 30 Nov. – 1 Dec. 2007 at Jaipur, 300 Memorandums of Understanding and Letters of Intent were signed for establishment of projects with an investment of Rs.1,62,607 crore in various sectors such as agriculture, energy, education, medical and health, industries, tourism, mining and urban governance. These projects are expected to

create 8 lac job opportunities. Out of the investment agreements signed during the Summit, till January, 2010, construction had been completed or production has commenced in 64 projects (investment Rs.11054.68 crore).

- This year major investor companies included Indian Medical Trust, Ambuja Cement, Sangam India Ltd., R.S.W.M. Ltd., Lords Chloro Alkali Ltd., Havells India Ltd., Shree Cement Ltd., Binani Cement Ltd., Kushal Education Trust, Suzlon Energy, Kanchan Wooltext Pvt. Ltd., Rajasthan Textiles Mills, Bestext M.M.India Pvt.Ltd., Nimbahera Foundation, Lafarge Borol Gypsum India Pvt. Ltd., South Asia Breweries, Jaguar & Co.Ltd., Mewar Education Society, Hindustan Zinc, Geetanjali Foundation, etc.
- Besides the investment agreements signed during the Resurgent Rajasthan-Partnership Summit, two other prominent companies have also signed MOUs with the State Government, namely Vavasi Teligence Pvt. Ltd with an investment of Rs.45000 crore in Bikaner and Diamond Sanjeevani Pvt. Ltd. in Neemrana, Alwar with an investment of Rs.425 crore
- Draft of Rajasthan Industrial and Investment Promotion Policy, 2010 has been submitted and the same is under consideration of State Government.
- Among other efforts, information related to **Resurgent Rajasthan-Partnership Summit** and investment related information has been made available on the website www.resurgentrajasthan.com. The website www.investrajasthan.com has also been updated and latest information has been made available.
- BIP began the publication of its monthly newsletter '**Resurgent Rajasthan**' in July 2008 through which information about new projects, important developments and present policies is disseminated. Besides the printed copies of the newsletter, its electronic version is also sent to selected Institutions and individuals.
- The Pavilion of Rajasthan State was put up at the Pravasi Bharatiya Diwas at New Delhi in January 2010 and presentations were given before the NRIs on the progress made by the State in various sectors and the opportunities that are available in the State for investment and support. Discussions were also held with them regarding their interest in the progress of the State and other fields.
- Rajasthan Business Centre was set up at the India International Trade Fair (IITF) at Delhi in November 2009 and active part was taken in the Fair.

- In order to encourage socio-economic developmental activities BIP is also engaged in motivating various business houses and investors to undertake Corporate Social Responsibility (**CSR**) activities in the State. BIP has prepared a comprehensive data of the **CSR** activities undertaken by the Industrial Groups in the State. The **CSR** activities of the companies are regularly published in the monthly newsletter '**Resurgent Rajasthan**'.
- BIP has been nominated as the nodal agency on behalf of the State Government for the Delhi-Mumbai Industrial Corridor project. To identify and start some Early Bird Projects by the Central Government, an MOU was signed between the Industries Department of the State Government and Delhi-Mumbai Industrial Corridor Development Corporation (DMICDC) on 20.02.2009. Consultants are being appointed for Development plans/Feasibility Studies in three such Early Bird Projects and Node- Khushkheda-Bhiwadi-Neemrana selected in first phase
- Budget: During 2009-2010 Rs.470 lacs have been sanctioned for Establishment & office Expenses and Promotional Activities.

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